

PLYMOUTH COMMUNITY SCHOOL CORPORATIONALLEGED HARASSMENT INVESTIGATIVE REPORT

(Note: If additional space is needed, attach separate sheets to this report).

Name of Complainant: _____

School and/or Position: _____

Nature of Complaint: _____ Student: _____ Employee: _____

Specific Complaint:

Date Complaint Filed: _____

Name(s) of Respondent: _____

Respondent's Response: Agrees with the facts _____

Disagrees with the facts _____

Explanation:

Date Complainant Notified: _____

Complainant's Response: Agrees with the Respondent _____

Disagrees with Respondent _____

Explanation:

Complainant's Witnesses: _____

(Names) (Position)

Date: _____ Interviewed: _____

Name of Witness: _____

Response:

Date: _____ Interviewed: _____

Name of Witness: _____

Response:

Respondent's Witnesses: _____

(Names) (Position)

Date: _____ Interviewed: _____

Name of Witness: _____

Response:

Date: _____ Interviewed: _____

Name of Witness: _____

Response:

Other Records/Documents Reviewed:

- 1. _____
- 2. _____
- 3. _____
- 4. _____

Summary of Review of Above Records/Documents:

Investigator's Summary:

Suggested Corrective Action:

Investigator's Signature

Date