

PLYMOUTH COMMUNITY SCHOOL CORPORATION

SCHOOL INSPECTION CHECKLIST

Name of School _____
 Person Inspecting _____
 Date/Event _____

EXITING

- ___ A. All exit doors are visible, unobstructed, and in proper working order.
 ___ B. All aisles/corridors leading to exits are unobstructed and clear.

FIRE ALARMS

- ___ A. Fire alarms are fully functional with no trouble lights.
 ___ B. Two (2) or more responsible adults are present at all times as a safety watch. (i.e. Teacher, Chaperone, Fire, or Police Officer, etc.)

EXIT/EMERGENCY LIGHTS

- ___ A. All exit lights are illuminated and functional.
 ___ B. All emergency lighting is functional.

FLAMMABLE DECOR

- ___ A. Flammable decorative materials are in compliance with fire codes.
 ___ Not displayed near potential ignition sources.
 ___ Do not obstruct plain view of exits, fire alarm pull stations, fire extinguishers, or fire hose cabinets.
 ___ Are made flame retardant.

FIRE EXTINGUISHERS

- ___ A. Extinguishers in activity area have been examined and are ready for immediate use.

ELECTRICAL

- ___ A. All permanent and temporary appliances and devices are energized by approved methods. (i.e. approved by the fire code and/or the electrical code)

CONCESSION AREAS

- ___ A. Compressed gas cylinders are secured.
 ___ B. Fire extinguishers are in place.
 ___ C. Hood Suppression system, where applicable, is in place and fully operational

OCCUPANCY LOADING

- ___ A. Accurate occupancy load signs are posted.
 ___ B. Provisions are in place to assure that overcrowding will not occur.

OPEN FLAME

- ___ A. No open flame are displayed or used in the building.

___ **LOCAL FIRE DEPARTMENT HAS BEEN NOTIFIED OF EVENT**