

PLYMOUTH COMMUNITY SCHOOL CORPORATION  
REQUEST FOR AMENDMENT TO PERSONNEL FILE

Employee \_\_\_\_\_

After reviewing the record I believe some of the information is

\_\_\_\_\_ Misleading

\_\_\_\_\_ Inaccurate

\_\_\_\_\_ Incomplete

\_\_\_\_\_ Other

Please explain:

I would like the following information added:

I would like the following information removed:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date