

PLYMOUTH COMMUNITY SCHOOL CORPORATION

REQUEST FOR CONSENT TO RELEASE STUDENT RECORDS TO THIRD PERSON

Dear Parent or Eligible Student:

We have received a request from _____ for a copy
(Name of requesting individual, agency, etc.)
of (access to) the following records pertaining to _____.

We understand that the purpose of this request is _____.
Please indicate at the point indicated below that you are willing for us to comply with this request.

Sincerely,

_____ may have a copy of (access to) the following
(Name of requesting party)
records pertaining to _____.

1. General directory information.
2. Standardized achievement test scores
3. Aptitude test scores.
4. Personality and interest scores.
5. Teacher ratings.
6. Record of extra-curricular activities.
7. Other (specify): _____.

Date

Parent/Eligible Student