

**PLYMOUTH COMMUNITY SCHOOL CORPORATION  
JOB DESCRIPTION**

<b>JOB TITLE:</b>	Assistant Freshman Boys Basketball Coach
<b>EXEMPT:</b>	Yes
<b>SALARY LEVEL:</b>	Per Master Contract
<b>LOCATION:</b>	Plymouth Community High School
<b>REPORTS TO:</b>	Athletic Director / Head Freshman Boys Basketball Coach
<b>LENGTH OF WORK:</b>	Pre-season, Season, and Post-season of the activity during the year

**ESSENTIAL FUNCTIONS** include the following. Other duties may be assigned.

**I PROGRAM COORDINATION**

- A. Pre-Season**
  - 1. Attend pre-season meetings
  - 2. Help with pre-season conditioning if available
- B. Post Season**
  - 1. Assist with summer conditioning and open gym
  - 2. Maintain contact with players (especially freshmen) to encourage them in the off season.

**II DUTIES DURING SEASON**

- A. Scouting**
  - 1. Help with scouting as needed.
  - 2. Assist in securing video tapes when asked.
- B. Daily Practice**
  - 1. Dress appropriately - look professional.
  - 2. Work with head freshman coach on practice - plan and break down of drills.
  - 3. Work with the trainer concerning players injuries.
- C. Discipline**
  - 1. Coordinate rules with that of the head freshman coach.
  - 2. Behavior expectations
    - a. Players must be respectful on the floor. Do not tolerate disrespectful tones, facial expressions or actions at any time.
    - b. locker room should be relatively quiet without horseplay
    - c. locker room needs to be kept neat and clean
- D. Goal - should be to have freshmen improve the following four habits by seasons end:**
  - 1. Play unselfishly (as a team).
  - 2. Learn to work hard and practice with intensity during an extended period of time without letting up mentally or physically.
  - 3. To listen intently (look person in the eye) and concentrate on what the coach is saying.
  - 4. To be enthusiastic but not be emotional during practices and games - Do not allow pouting, hanging head, etc.
- E. Assist the head freshman coach with post practice duties.**

1. All lights off in the gym if you are the last to leave.
2. Exterior door locked.

### **III. POST SEASON DUTIES**

- A. Assist with the collection of freshman equipment
- B. Assist with the Varsity through tournament play.

### **QUALIFICATION REQUIREMENTS:**

To perform this job successfully, an individual must be able to perform each essential function satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

#### **EDUCATION and/or EXPERIENCE:**

Certified teacher and employment with the Plymouth Community School corporation if required by the IHSAA; or related experience and/or training.

#### **CERTIFICATES, LICENSES, REGISTRATIONS:**

Valid state driver's license - operator permit

#### **LANGUAGE SKILLS:**

Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to write routine reports and correspondence. Ability to speak effectively before groups of athletes, school officials, parents, and the press.

#### **MATHEMATICAL SKILL:**

Ability to work with mathematical concepts. Ability to apply concepts such as fractions, percentages, ratios, and proportions to practical situations.

#### **REASONING ABILITY:**

Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

### **PHYSICAL DEMANDS:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to talk and hear. The employee frequently is required to stand; walk; sit; use hands to finger, handle, or feel objects, tools, or controls; reach with hands and arms; and taste or smell.

The employee must be physically able to demonstrate the sport or activity, including lifting all equipment as required by the activity. This is to include games and practice.

The employee must have the physical stamina to be able to handle the hours and physical stress of the sport during contests and practices.

**Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception, and the ability to adjust focus.**

**The employee should be able to use the machines, tools, equipment, and work aids which may be representative of those commonly associated with this type of work.**

**WORK ENVIRONMENT:**

**The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.**

**The noise level in the work environment is usually loud.**

**The work environment may be indoors and/or outdoors.**

**TERMS OF EMPLOYMENT:**

**Pre-season, Season, and Post-season of the activity during the year.**

**EVALUATION:**

**Annually**

*Revised 1/19/01*