

**PLYMOUTH COMMUNITY SCHOOL CORPORATION
JOB DESCRIPTION**

JOB TITLE:	Varsity Wrestling Coach
EXEMPT:	Yes
SALARY LEVEL:	Per Master Contract
LOCATION:	Plymouth Community High School
REPORTS TO:	Athletic Director
LENGTH OF WORK:	Pre-season, Season, and Post-season of the activity during the year

ESSENTIAL FUNCTIONS include the following. Other duties may be assigned.

It is the coach's responsibility to run a disciplined program which will benefit the athlete, both physically and mentally. He must be aware of the athletes' development in the classroom as well as in the athletic program. He must keep open communication between the athletes and himself. He must be consistent with any discipline administered.

PERFORMANCE RESPONSIBILITIES:

1. Make sure IHSAA rules are followed.
2. Be present at all practices, dual meets and tournaments.
3. Organize and administer practice sessions.
4. Be responsible for issuing and collecting equipment.
5. Keep an inventory of equipment.
6. Oversee duties of assistant coaches.
7. Set up and supervise weight training program.
8. Be qualified to administer a nutritional weight loss and weight maintenance program.
9. Help organize and oversee Junior High and Elementary programs.
10. Attend clinics/camps to keep updated on new techniques.
11. Keep track of records and awards given.
12. Work with the Athletic Director in maintaining a schedule which will benefit the program.

The responsibilities of the Head Coach in regard to his or her feeder system:

1. The Head Coach should supervise the running of his or her system.
2. He or she is responsible for:
 - A. Meeting with all coaches at least twice a year.
 - B. Establish a system and philosophy that is passed on to all coaches in the system.
 - C. Attend as many lower level games as possible.
 - D. Have a written notebook, list of drills, etc. to hand down to all coaches at the lower levels.
 - E. Ask for input from all coaches about players coming up through the system.
 - F. Use varsity assistants to help work and assist lower level coaches.
 - G. At the high school level, the head coach should be responsible for the evaluation of all assistants in his program, in conjunction with the Athletic Director.
 - H. At the junior high level, evaluations should be done by the Athletic Director and/or Principal. The head varsity coach should have some input into these evaluations, if he or she has something to offer.
 - I. The elementary coaches should be evaluated by their building principals, with the head coach once again having input if he or she so desires.

QUALIFICATION REQUIREMENTS:

To perform this job successfully, an individual must be able to perform each essential function satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION and/or EXPERIENCE:

Certified teacher and employment with the Plymouth Community School corporation if required by the IHSAA; or related experience and/or training.

CERTIFICATES, LICENSES, REGISTRATIONS:

Valid state driver's license - operator permit

LANGUAGE SKILLS:

Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to write routine reports and correspondence. Ability to speak effectively before groups of athletes, school officials, parents, and the press.

MATHEMATICAL SKILL:

Ability to work with mathematical concepts. Ability to apply concepts such as fractions, percentages, ratios, and proportions to practical situations.

REASONING ABILITY:

Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to talk and hear. The employee frequently is required to stand; walk; sit; use hands to finger, handle, or feel objects, tools, or controls; reach with hands and arms; and taste or smell.

The employee must be physically able to demonstrate the sport or activity, including lifting all equipment as required by the activity. This is to include games and practice. The employee must have the physical stamina to be able to handle the hours and physical stress of the sport during contests and practices.

Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception, and the ability to adjust focus.

The employee should be able to use the machines, tools, equipment, and work aids which may be representative of those commonly associated with this type of work.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is usually loud.

The work environment may be indoors and/or outdoors.

TERMS OF EMPLOYMENT:

Pre-season, Season, and Post-season of the activity during the year.

EVALUATION:

Annually

Revised 1/19/01