

**PLYMOUTH COMMUNITY SCHOOL CORPORATION
JOB DESCRIPTION**

JOB TITLE:	Athletic Trainer
EXEMPT:	Yes
SALARY LEVEL:	Per Master Contract
LOCATION:	Plymouth Community High School
REPORTS TO:	Athletic Director
LENGTH OF WORK:	Pre-season, season, and post-season of the activity during the year

ESSENTIAL FUNCTIONS include the following. Other duties may be assigned.

1. Evaluate injuries after school. Provide any suggested therapy or exercise rehabilitation.
2. Call doctors' offices for referral appointments.
3. Tape ankles etc. in preparation for practice or games.
4. Be in attendance for home contests.
5. Tape, etc. prior to away contests, when possible.
6. Fill out injury form(s).
7. Order all tape, equipment, and supplies relevant to athletic medical use.
8. Inventory supplies and survey needs of various coach(es) and individual programs.
9. Distribute supplies and stock locker room supply area.
 - A. Provide and stock medical kit(s) for each team (boys and girls) in season.
 - B. Provide water jug and cups for each team.
10. Supervise the training room after school as needed.
 - A. Fill ice cups in refrigerator weekly.
 - B. Fill Hydrocortisone water weekly.
 - C. Clean whirlpool.
11. Promote student manager(s) interested in athletic training.
12. Assist the "on call" doctor or EMT if needed.
 - A. Make sure injured athlete has contact with parent(s) prior to leaving building.
 - B. Possible follow-up call to emergency room if needed.
13. Promote Injury Awareness
 - A. Distribute injury information and medical bulletins to the coaching staff.
- B. Teach basic taping techniques to the coaching staff when needed.

QUALIFICATION REQUIREMENTS:

To perform this job successfully, an individual must be able to perform each essential function satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION and/or EXPERIENCE:

Certified teacher and employment with the Plymouth community School Corporation if required by the IHSAA; or related experience and/or training.

CERTIFICATES, LICENSES, REGISTRATIONS:

Valid state driver's license - operator permit

LANGUAGE SKILLS:

Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to write routine reports and correspondence. Ability to speak effectively before groups of athletes, school officials, parents, and the press.

MATHEMATICAL SKILL:

Ability to work with mathematical concepts. Ability to apply concepts such as fractions, percentages, ratios, and proportions to practical situations.

REASONING ABILITY:

Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to talk and hear. The employee frequently is required to stand; walk; sit; use hands to finger, handle, or feel objects, tools, or controls; reach with hands and arms; and taste or smell.

The employee must be physically able to demonstrate the sport or activity, including lifting all equipment as required by the activity. This is to include games and practice.

The employee must have the physical stamina to be able to handle the hours and physical stress of the sport during contests and practices.

Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception, and the ability to adjust focus.

The employee should be able to use the machines, tools, equipment, and work aids which may be representative of those commonly associated with this type of work.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is usually loud.

The work environment may be indoors and/or outdoors.

TERMS OF EMPLOYMENT:

Preseason, Season, and Post-season of the activity during the year.

EVALUATION:

Annually

Revised 1/19/01